

**REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES OF THE  
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT  
TO BE HELD AT  
CALDWELL ELEMENTARY SCHOOL MULTI-PURPOSE ROOM/LIBRARY  
2300 W. CALDWELL ST. COMPTON, CA 90020**

**10:00 AM MONDAY JULY 17, 2023**

**AGENDA**

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

**1. DETERMINATION OF A QUORUM**

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONAL ITEMS TO THE AGENDA**

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with the provisions of the Brown Act.

**4. PUBLIC COMMENTS**

**5. CONSENT CALENDAR**

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

**A. MINUTES OF THE MEETING OF JUNE 16, 2023**

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

**B. FINANCIAL STATEMENT FOR MAY 2023**

Staff Recommendation: Approve this financial statement as submitted.

**C. REQUISITIONS NUMBERS 1 THROUGH 3**

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of July 2023.

**6. GENERAL MANAGER'S REPORT**

**7. NEW BUSINESS**

**A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 04-2023, ENCUMBERING FUNDS IN THE AMOUNT \$200,000 (TWO-HUNDRED THOUSAND) FROM DISTRICT RESERVES TO ITS MODERNIZATION PLAN ACCOUNT.**

Staff Recommendation: Approve this Resolution. The District approved this modernization plan in 2018 and has increased the amount of funds in this account to fund this project.

**B. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 05-2023, AMENDING THE DISTRICT'S PERSONNEL POLICY MANUAL REGARDING OBSERVED HOLIDAYS.**

Staff Recommendation: Approve this revision. The District's Policy Manual should be updated to include all federal holidays.

**C. BOARD CONSIDERATION AND ACTION FOR CALLING A SPECIAL MEETING OF THE BOARD OF TRUSTEES TO HOLD A CLOSED SESESSION REGARDING "PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: ASSISTANT TO THE GENERAL MANAGER**

Staff Recommendation: Approve this Special Meeting of the Board of Trustees so the process of filling this open position can continue. This meeting is tentatively scheduled for July 31, 2023 at 10 a.m. at Caldwell Elementary School in the multipurpose room/library.

**8. SET DATE FOR THE NEXT MEETING:**

**9. ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF JUNE 16, 2023**

The meeting was called to order at 12:07 a.m.

The following members were present for the meeting: Board President Ali, Vice-President McCoy, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum was also present for the meeting.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. McCoy and seconded by Mr. Bowers, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the May 22, 2023 Board meeting, the financial statement for April 2023 and requisitions numbers 34 through 36. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers—yes, Trustee Shelton—yes, Board Secretary Comer—yes, Vice-President McCoy—yes, and Board President Ali—yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported that cool daytime and nighttime temperatures have contributed to the low amount of mosquito-breeding found during inspections and the lack of resident service requests. He explained the steps that were taken to include the District's benefit assessment on the county tax rolls and updated everyone on the upcoming conferences that are available for members to attend. He also discussed the annexation process, noting that the final maps are being completed in cooperation with Los Angeles Local Area Formation Commission's guidelines.

#### **NEW BUSINESS**

The first item was to open the public hearing on implementation of the District's Benefit Assessment for fiscal year 2023-2024. On motion by Mr. Bowers and seconded by Ms. McCoy, the public hearing was opened.

The next item was the Board accepting public comments pertaining to the implementation of the Benefit Assessment for fiscal year 2023-2024. There were no comments from the public.

The next item was to close the public hearing on implementation of the Benefit Assessment for fiscal year 2023-2024. On motion by Mr. Shelton and seconded by Mrs. Comer, this item was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President McCoy-yes, and Board President Ali-yes.

The next item was Board approval of the District’s Benefit Assessment Report for fiscal year 2023-2024. On motion by Mr. Bowers and seconded by Mr. Shelton, this item was opened for discussion. After discussion and after all questions were asked and answered, the Board voted unanimously to approve this document. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President McCoy-yes, and Board President Ali-yes.

The next item was Board approval of Resolution 03-2023, proposing a benefit assessment for mosquito control. On motion by Mr. Bowers and seconded by Mrs. Comer, this item was opened for discussion. It was noted that by approving this resolution, the Benefit Assessment rate will remain the same as the previous year, \$9.00 (nine) per parcel. After discussion and after all questions were asked and answered, the Board voted unanimously to approve this document. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President McCoy-yes, and Board President Ali-yes.

The next item was Board approval of the District’s Amended Budget for fiscal year 2023-2024. On motion by Mr. Bowers and seconded by Mr. Shelton, this item was opened for discussion. After discussion and after all questions were asked and answered, the Board voted unanimously to approve this document. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President McCoy-yes, and Board President Ali-yes.

The date for the next meeting was set for July 17, 2023 at 10:00 a.m.

There being no further business, the meeting was adjourned at 12:21 a.m. on motion by Ms. McCoy and seconded by Mr. Bowers and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President McCoy-yes, and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

CRAMMER & KING SERVICES  
8020 2<sup>ND</sup> STREET  
DOWNEY, CALIFORNIA 90241  
(562) 923-9436

BOARD OF DIRECTORS  
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT  
1224 SO. SANTA FE AVENUE  
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF MAY 31, 2023, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND ELEVEN MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



June 29, 2023

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of May 31, 2023

Cash Basis

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	<u>May 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1040 · Cash in County	981,404.72
1050 · B of A Checking Account	<u>20,464.71</u>
<b>Total Checking/Savings</b>	1,001,869.43
<b>Other Current Assets</b>	
1401 · Taxes Receivable	37,883.27
1402 · Interest Receivable	<u>2,293.82</u>
<b>Total Other Current Assets</b>	<u>40,177.09</u>
<b>Total Current Assets</b>	1,042,046.52
<b>Fixed Assets</b>	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
<b>Total Fixed Assets</b>	<u>315,341.37</u>
<b>TOTAL ASSETS</b>	<u><u>1,357,387.89</u></u>



COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of May 31, 2023

Cash Basis

---

	<u>May 31, 23</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2210 · Federal Withholding Taxes	4,106.19
2220 · State Withholding Taxes	2,898.00
2240 · Accounts Payable	888.16
2340 · Deferred Revenues	31,461.69
2350 · Accrued Sick Leave	25,321.68
	<hr/>
<b>Total Other Current Liabilities</b>	64,675.72
	<hr/>
<b>Total Current Liabilities</b>	64,675.72
	<hr/>
<b>Total Liabilities</b>	64,675.72
<b>Equity</b>	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	192,898.43
Net Income	97,676.25
	<hr/>
<b>Total Equity</b>	1,292,712.17
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,357,387.89</u></b>

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

**Profit & Loss**

May 2023

**Cash Basis**

	<b>May 23</b>	<b>Jul '22 - May 23</b>	<b>% of Income</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
3001 · Taxes Current Secured	42,212.75	351,180.39	94.3%
3002 · Taxes Current Unsecured	952.85	4,685.39	2.1%
3003 · Taxes Prior Secured	-529.18	15,231.10	-1.2%
3004 · Taxes Prior Unsecured	0.00	880.22	0.0%
3801 · Interest Income	2,143.73	14,665.30	4.8%
<b>Total Income</b>	<b>44,780.15</b>	<b>386,642.40</b>	<b>100.0%</b>
<b>Net Ordinary Income</b>	<b>44,780.15</b>	<b>386,642.40</b>	<b>100.0%</b>
<b>Net Income</b>	<b>44,780.15</b>	<b>386,642.40</b>	<b>100.0%</b>

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

Profit & Loss

May 2023

Cash Basis

	<b>May 23</b>	<b>Jul '22 - May 23</b>	<b>% of Expense</b>
<b>Expense</b>			
6100 · Salaries	13,849.00	126,227.00	65.0%
6102 · Trustee Funds	500.00	5,600.00	2.3%
6110 · FICA Expense	1,097.73	10,222.01	5.1%
6121 · Unemployment Insuran...	0.00	2,097.00	0.0%
6131 · Laundry Expense	288.56	3,283.12	1.4%
6132 · Maintenance – Building	31.92	3,932.41	0.1%
6140 · Memberships	0.00	2,205.00	0.0%
6142 · Office Expense	532.51	1,351.15	2.5%
6145 · Public Education	3,246.95	37,362.77	15.2%
6150 · Professional Services	252.58	58,622.36	1.2%
6160 · Insecticides	0.00	126.74	0.0%
6162 · Gas, Oil, & Maintenance	325.81	5,350.74	1.5%
6171 · Travel & Transportation	0.00	3,072.37	0.0%
6172 · Utilities	311.10	4,652.78	1.5%
6180 · CalPers Retirement	882.70	10,059.70	4.1%
6190 · Insurance - General	0.00	14,801.00	0.0%
<b>Total Expense</b>	<b>21,318.86</b>	<b>288,966.15</b>	<b>100.0%</b>
<b>Net Ordinary Income</b>	<b>23,461.29</b>	<b>97,676.25</b>	<b>110.0%</b>
<b>Net Income</b>	<b>23,461.29</b>	<b>97,676.25</b>	<b>110.0%</b>



Compton Creek Mosquito Abatement District  
 1224 South Santa Fe Ave. • Compton, CA 90221  
 Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org  
 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

July 15, 2023

**TRUSTEES:**

*President*

**Micah Ali**

*County of Los Angeles*

*Vice President*

**Tana McCoy**

*County of Los Angeles*

*Board Secretary*

**Margaret D. Comer**

*County of Los Angeles*

*Trustee*

**John Shelton**

*City of Long Beach*

*Trustee*

**Jonathan Bowers**

*City of Compton*

*General Manager*

**Mitchel R. Weinbaum**

**REQUISITION #1**

Sal & Bills 1<sup>st</sup> ½ July 2023

<u>#</u>	<u>NAME</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
<u>#6100</u>	Mitchel R. Weinbaum						
	<u>GROSS</u>						
	\$5149.38	\$820.00	\$350.00	\$393.93	\$355.79	\$350.00	\$ 2879.66
<u>#6100</u>	Claude R. Sparks						
	<u>GROSS</u>						
	\$1944.00	\$240.00	\$ 35.00	\$148.77			\$ 1520.23
<u>#6180</u>	CalPERS (MRW + District)						\$ 915.53
	Mitchel R. Weinbaum						\$ 350.00
<u>#6172</u>	The Gas Co.						\$ 25.09
<u>#6131</u>	Cintas						\$ 308.65
<u>#6132</u>	US Bank						\$ 31.78
<u>#6142</u>	US Bank(Computer, Toner)						\$ 2162.49
<u>#6145</u>	US Bank						\$ 46.95
<u>#6172</u>	US Bank						\$ 132.97
<u>#6150</u>	Total Comp. Systems (GASB 74/75)						\$ 990.00
<u>#6140</u>	LA County Aud-Contr. (LAFCO Dues)						\$ 127.10
<u>#6140</u>	CA Dept. of Pub Health (Mosq. Licenses)						\$ 346.00

*The District includes the communities of:*

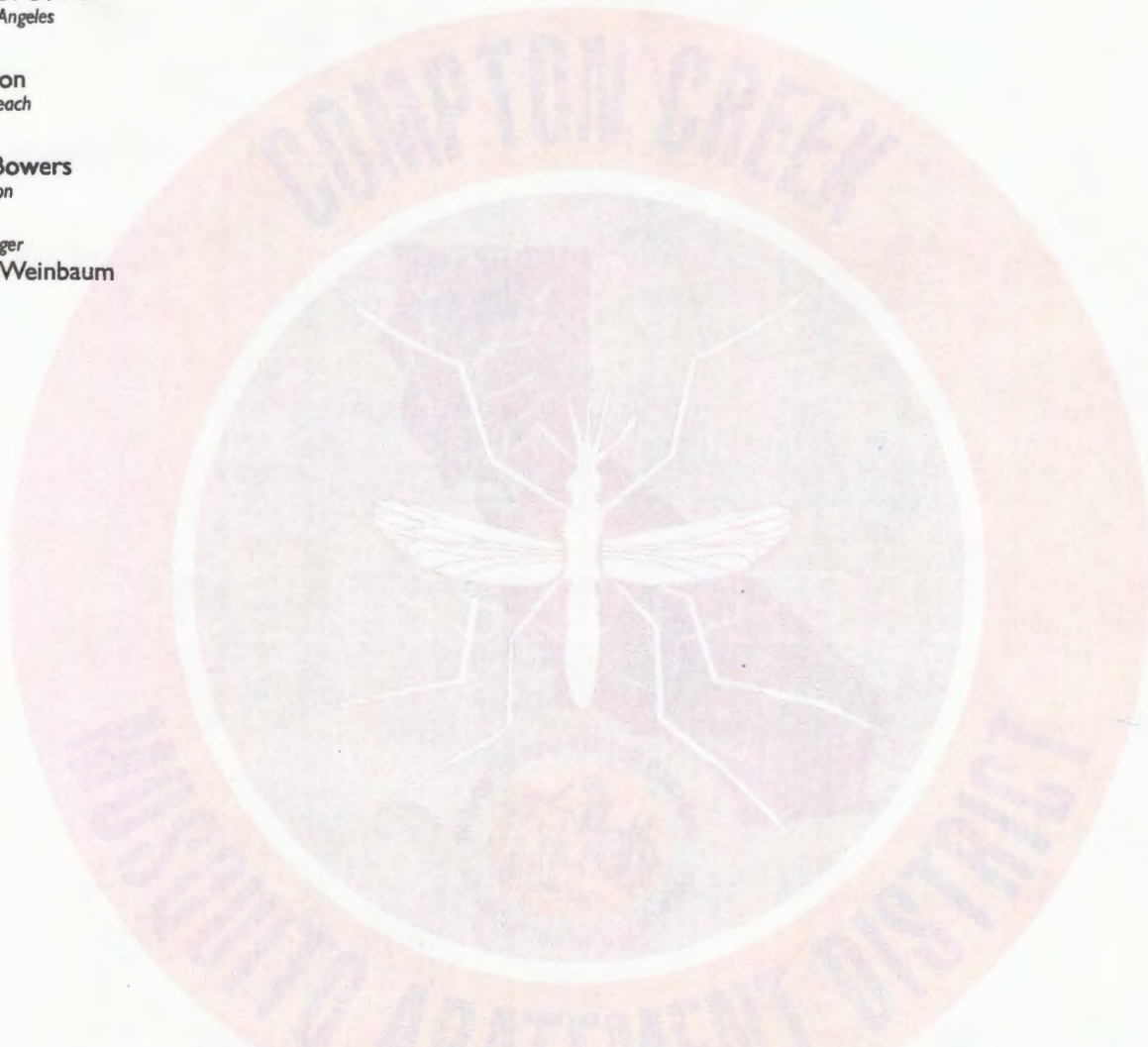
**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach, Rosewood, West Rancho Dominguez and Willowbrook**





Compton Creek Mosquito Abatement District  
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TRUSTEES:	<u>#6140</u>	City of Compton (Alarm Fees)	\$ 40.00
<i>President</i> <b>Micah Ali</b> <i>County of Los Angeles</i>	<u>#6142</u>	SSD Alarm	\$ 23.53
<i>Vice President</i> <b>Tana McCoy</b> <i>County of Los Angeles</i>		Transfer to Checking	\$ 15,000.00
<i>Board Secretary</i> <b>Margaret D. Comer</b> <i>County of Los Angeles</i>	<u>#6172</u>	AT&T Mobility	\$ 110.00
<i>Trustee</i> <b>John Shelton</b> <i>City of Long Beach</i>			
<i>Trustee</i> <b>Jonathan Bowers</b> <i>City of Compton</i>			
<i>General Manager</i> <b>Mitchel R. Weinbaum</b>			



APPROVED: Margaret D. Comer DATE 6/7/2023 Mitchel R. Weinbaum

The District includes the communities of:  
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,  
 Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District  
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July 17, 2023

**TRUSTEES:**

President  
**Micah Ali**  
 County of Los Angeles

Vice President  
**Tana McCoy**  
 County of Los Angeles

Board Secretary  
**Margaret D. Comer**  
 County of Los Angeles

Trustee  
**John Shelton**  
 City of Long Beach

Trustee  
**Jonathan Bowers**  
 City of Compton

General Manager  
**Mitchel R. Weinbaum**

REQUISITION # 2  
 Trustee Fees, July 2023

#6102	Micah Ali					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>	
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Tana McCoy					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Margaret Comer					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Jon Shelton					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Jonathan Bowers					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	

APPROVED: \_\_\_\_\_

DATE 6/7/2023

The District includes the communities of:

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July 31, 2023

REQUISITION #3  
 Sal & Bills 2<sup>nd</sup> ½ July 2023

TRUSTEES:

President

**Micah Ali**

County of Los Angeles

Vice President

**Tana McCoy**

County of Los Angeles

Board Secretary

**Margaret D. Comer**

County of Los Angeles

Trustee

**John Shelton**

City of Long Beach

Trustee

**Jonathan Bowers**

City of Compton

General Manager

**Mitchel R. Weinbaum**

<u>#6100</u>	Mitchel R. Weinbaum						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>	
\$5149.38	\$820.00	\$350.00	\$393.93	\$355.79	\$350.00	\$ 2879.66	
<u>#6100</u>	Claude R. Sparks						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>				
\$2376.00	\$270.00	\$58.00	\$181.76			\$ 1866.24	
	Compton Creek MAD: #2200 - \$2150.00	#6110 - \$2318.28				\$ 4463.28	
<u>#6180</u>	CalPERS (MRW + District)					\$ 915.53	
	Mitchel R. Weinbaum					\$ 350.00	
<u>#6172</u>	Compton Water Dept.					\$ 96.73	
<u>#6172</u>	SoCal Edison					\$ 65.14	
<u>#6150</u>	Crammer & King Services					\$ 225.00	
<u>#6145</u>	Kevin Trommer					\$ 3000.00	
<u>#6162</u>	F&M Auto Repair Corp					\$ 950.46	
<u>#6150</u>	SoCal News Group (Public Notice)					\$ 607.88	
<u>#6142</u>	Small Office Solutions					\$ 375.00	
<u>#6190</u>	VCJPA (Annual Premium)					\$ 16,330.00	

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**TRUSTEES:**

*President*

**Micah Ali**  
*County of Los Angeles*

*Vice President*

**Tana McCoy**  
*County of Los Angeles #6150*

Orbach Huff & Henderson

\$ 51.80

*Board Secretary*

**Margaret D. Comer**  
*County of Los Angeles*

*Trustee*

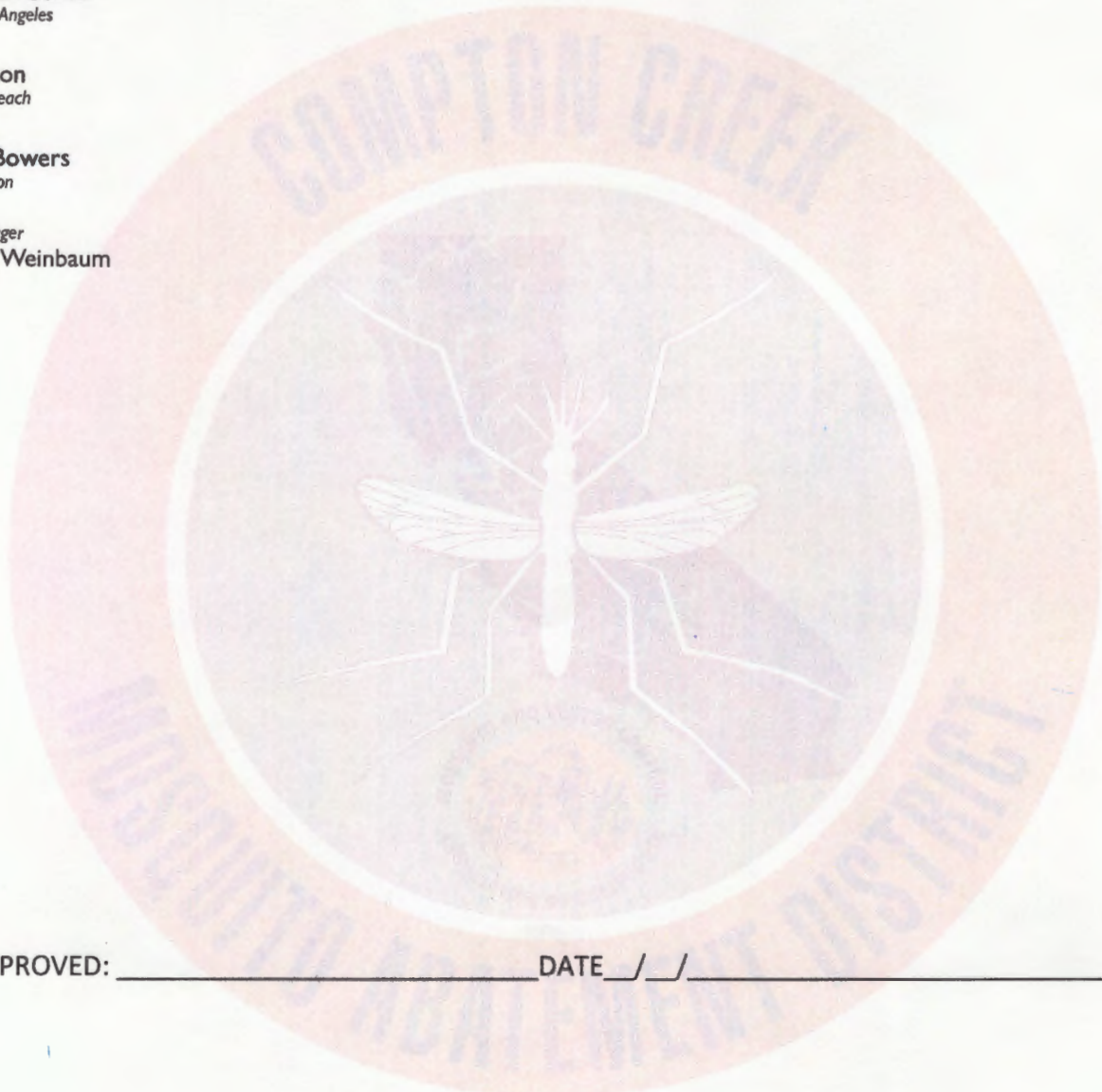
**John Shelton**  
*City of Long Beach*

*Trustee*

**Jonathan Bowers**  
*City of Compton*

*General Manager*

**Mitchel R. Weinbaum**



APPROVED: \_\_\_\_\_ DATE    /    /   

*The District includes the communities of:*  
Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,  
Rosewood, West Rancho Dominguez and Willowbrook



## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### GENERAL MANAGER'S REPORT FOR JUNE 2023

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#### WEATHER

Temperatures at Noon:      High – 70      Low – 62      Ave. – 66

Days Clear – 10                      Overcast – 12

Service Requests – One              Rain – None

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#### OPERATIONAL REPORT

The District's inspection and spraying program continued on a full-time basis during the month. District personnel are fully engaged in working to control mosquito-breeding sources and searching for unknown mosquito-breeding sites. District personnel speak with residents daily to inquire about potential mosquito-breeding sources and to provide them with literature and expertise on protecting themselves from mosquitoes. Most mosquito-breeding sites were discovered late in the month, and that is normal for this time of the year.

Our previous efforts to work with residents to drain standing water from neglected swimming pools are now paying dividends. Neglected swimming pools are the main source of the mosquito that transmits the West Nile virus, *Culex quinquefasciatus*, in the District. Fifteen swimming pools were inspected this month, and no mosquito breeding was found during any of these inspections.

One inspection of the Compton Creek was performed, and no mosquito breeding was found in this area.

Mosquito breeding in public areas such as street gutters, box drains, and catch basins continues to be the number one focus for spraying because most of the mosquito breeding in the District comes from these public areas.

During the month, we applied pesticides more than 300 times in these areas, and we have been able to control all instances of breeding that have been found.

Regarding West Nile virus (WNV) and other mosquito-borne diseases, there have been no human cases to report. Of the mosquito pools, which are mosquito samples sent by mosquito districts throughout the State for testing at the State Laboratory at UC Davis, less than 10% of the tested samples have been positive for WNV. Around 6% of the crows and ravens, which are the main spreaders of WNV, have tested positive for WNV.

## **MANAGER'S REPORT**

### **PUBLIC EDUCATION**

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are updated daily with information, stories, and best practices on protecting yourself from mosquitoes. District personnel are also in the field daily, distributing mosquito awareness literature and promoting the District's message directly to residents. Finally, when available, the District participates in City-wide events with an informational booth, literature about mosquitoes, and swag for all attendees.

### **COVID-19**

As a health safeguard against COVID-19, District personnel wear masks and gloves while in public. District vehicles are equipped with soap bottles, disposable gloves, masks, and respirators, if needed, for spraying. District personnel are always masked and practice social distancing when working and talking with residents.

### **JOB POSITION VACANCY ANNOUNCEMENT**

The announcement for the District to fill its new job position, Assistant to the General Manager, continues to be advertised on the MVCAC jobs bulletin board and the District's social media platforms. District personnel continue to speak with different agencies outside of mosquito control districts for people to submit applications and resumes. When at least three applications are submitted, they will be presented to the Board for discussion.

### **ANNEXATION**

The first step in the District's annexation plan is close to completion. All maps have been created within the parameters defined by the Los Angeles Local Agency Formation Commission (LALAFCO). LALAFCO is working to verify all maps, and when this process is completed, the District will take the next step in the annexation process. The District is included in all correspondence between the surveyors and LALAFCO.

### **DISTRICT IMPROVEMENTS**

This month, the District purchased a new desktop computer and monitor for the office. The previous computer was five years old and would not accept updates to it.

### **ACTION ITEMS ON THE JULY AGENDA**

- Resolution 04-2023 regards the District Modernization Plan. In 2018, the Board of Trustees, recognizing the age of the District's headquarters building, approved a plan to modernize the District's headquarters. After determining the amount of funding required for this project, the Board initially set aside reserve funds of \$350,000 (three hundred-fifty thousand dollars) and has increased this amount annually. This new contribution of \$200,000 (two hundred thousand) will increase the overall funding to \$600,000 (six hundred thousand dollars) for this modernization project.

- Resolution 05-2023 regards amending the District's Personnel Policy Manual, District Observed Holidays section, to include the Juneteenth Holiday and deleting Cesar Chavez Day. To keep the District updated regarding Federal holidays, I am asking the Board to approve this amendment to the District's Personnel Policy Manual.

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#### MEETINGS AND CONFERENCES

The first scheduled conference of the 2023-2024 fiscal year will be the California Special District Association annual conference in Monterey, California, on August 28-30, 2023. Information regarding this conference has been distributed to all members of the Board, including specific details about conference registration and hotel reservations, when available.

Respectfully submitted:

Mitchel R. Weinbaum, General Manager

**A RESOLUTION OF  
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT  
AUTHORIZING FUNDS IN THE DISTRICT'S RESERVE ACCOUNT  
TO BE ENCUMBERED FOR THE DISTRICT'S MODERNIZATION PALN**

**RESOLUTION 4-2023**

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code Section 2000 et. Seq: and

WHEREAS, the jurisdiction and services areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park, and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquitoes and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take any and all actions necessary for or incidental to the District's power to surveil, study, prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District has been engaged in an extensive study of the viability of its existing Headquarters for long-term future use as well as the potential for modernizing the District's facilities to ensure the District will continue to discharge its public purposes into the future: and

WHEREAS, the District, at its Board meeting on March 8, 2016, unanimously voted to proceed with the District's Modernization Plan, which includes as a key component, replacing the District's original Headquarters structure; and

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to set aside and encumber funds in the amount of \$200,000 (two hundred thousand) dollars of the District's reserves funds for the District's Modernization Plan.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on July 17, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Micah Ali, Board President

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Margaret Comer, Board Secretary

**A RESOLUTION OF  
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT  
AUTHORIZING A CHANGE OF THE HOLIDAYS THE DISTRICT OBSERVES**

**RESOLUTION 05-2023**

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code section 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquito and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take any and all actions necessary for or incidental to the District's power to surveil, study, prevent, and abate mosquitoes and other vectors; and

WHEREAS, The District wishes to update its District Personnel Policy to reflect the observance of Juneteenth, celebrated on June 19<sup>th</sup> of each year and add this holiday to the list of observed District holidays.

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to amend the District's Personnel Policy Manual by removing March 31st of each year, Cesar Chavez Day and including Juneteenth, to be observed on June 19<sup>th</sup> of each year.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on July 17, 2023, by the following vote:



AYES:

NOES:

ABSENT:

ABSTAIN:

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Micah Ali, Board President

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Margaret Comer, Board Secretary

# POLICIES AND PROCEDURES

**TITLE:** District Observed Holidays

**NUMBER:** 4040

**4040.10** The purpose of this policy is to provide for designating the annual holidays to be observed by the District and all employees.

**4040.20** The Board of Trustees shall annually in each December designate the dates for holidays to be observed by the District and all employees. Unless approved by the Board of Trustees, the below holidays shall be observed each year.

- New Year's Day January 1
- Dr. Martin Luther King Jr. Day 3<sup>rd</sup> Monday of January
- President's Day 3<sup>rd</sup> Monday of February
- Caesar Chavez Day March 31<sup>st</sup>
- Memorial Day 4<sup>th</sup> Monday of May
- Juneteenth June 19<sup>th</sup>
- Independence Day July 4<sup>th</sup>
- Labor Day 1<sup>st</sup> Monday of September
- Veteran's Day November 11<sup>th</sup>
- Thanksgiving Days 4<sup>th</sup> Thursday & Friday of November
- Christmas Day December 25<sup>th</sup>

**4040.30.** Unless approved differently by the Board of Trustees, when a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. When the holiday falls on a Sunday, the following Monday shall be observed as the holiday.

**4040.40.** Only full-time District employees are eligible for holiday pay. On each of the holidays designated above, each full-time employee scheduled to work but permitted to take the day off shall receive eight (8) hours pay computed at the employee's basic hourly rate.

**Adopted:** January 9, 2013

**Revised:** July 17, 2023