



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President

Micah Ali
County of Los Angeles

Vice President

Tana McCoy
County of Los Angeles

Board Secretary

Margaret D. Comer
County of Los Angeles

Trustee

John Shelton
City of Long Beach

Trustee

Jonathan Bowers
City of Compton

General Manager

Mitchel R. Weinbaum

**REGULAR MEETING AND PUBLIC HEARING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
CALDWELL ELEMENTARY SCHOOL
MULTI PURPOSE ROOM/LIBRARY
2300 W. CALDWELL ST. COMPTON, CA 90220**

12:00 PM FRIDAY JUNE 16, 2023

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

The District includes the communities of:
Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF MAY 22, 2023

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR APRIL 2023

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 34 THROUGH 36

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of June 2023.

7. GENERAL MANAGER'S REPORT

8. NEW BUSINESS

A.1 OPEN PUBLIC HEARING ON IMPLEMENTATION OF THE DISTRICT'S BENEFIT ASSESSMENT FOR MOSQUITO CONTROL FOR FISCAL YEAR 2023-2024.

A.2 BOARD ACCEPTS PUBLIC COMMENTS PERTAINING TO THE IMPLEMENTATION OF THE BENEFIT ASSESSMENT FOR MOSQUITO CONTROL FOR FISCAL YEAR 2023-2024.

Pursuant to Government Code § 54954.3, this time is reserved for members of the public to address the Board relative to the Benefit Assessment, the Benefit Assessment Report and Resolution 03-2023. There will be a three (3) minute time limit per speaker.

A.3 CLOSE THE PUBLIC HEARING ON IMPLEMENTATION OF THE DISTRICT'S BENEFIT ASSESSMENT FOR MOSQUITO CONTROL FOR FISCAL YEAR 2023-2024.

The public meeting is closed so that the regular meeting can be reopened.

B. BOARD APPROVAL OF THE DISTRICT'S BENEFIT ASSESSMENT REPORT FOR FISCAL YEAR 2023-2024.

Staff Recommendation: Approve. This report is one of the legal documents describing the need for the Benefit Assessment for for fiscal year 2023-2024

C. BOARD APPROVAL OF RESOLUTION 03-2023, PROPOSING A BENEFIT ASSESSMENT FOR MOSQUITO CONTROL.

Staff Recommendation: Approve. This Resolution is the legal document that the District utilizes each year to enact the Benefit Assessment. By approving this Resolution, the the Benefit Assessment charge will remain at \$9.00 per parcel for fiscal year 2023-2024.

D. BOARD APPROVAL OF THE DISTRICT'S AMENDED BUDGET FOR FISCAL YEAR 2023-2024.

Staff Recommendation: Approve. This document describes the District's anticipated expenses for fiscal year 2023-2024.

8. **SET DATE FOR THE NEXT MEETING:**
9. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF MAY 22, 2023

The meeting was called to order at 10:15 a.m.

The following members were present for the meeting: Board President Ali, Vice-President McCoy, Board Secretary Comer, and Trustees Shelton and Bowers.

General Manager Weinbaum was also present at the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

Mr. Ryan McNeil addressed the Board regarding the District's new job position of Assistant to the General Manager. He explained his accomplishments at his mosquito abatement district and stated that he could continue his current position and work as a consultant for Compton Creek Mosquito Abatement District at the same. When finished, the Board thanked him for his comments.

CONSENT CALENDAR

On motion by Ms. McCoy and seconded by Mr. Bowers, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the April 17, 2023 Board meeting, the financial statements of February and March 2023 and requisitions numbers 31 through 33. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President McCoy-yes and Board President Ali-yes.

GENERAL MANAGER'S REPORT

General Manager Weinbaum presented an oral and written report for the month. He noted that the District's seasonal technician began working this month, with safety classes being the first item performed before mosquito work begins. Inspecting known standing water sources for mosquito breeding and working with residents in draining the water from neglected swimming pools was performed during the month.

He reported that the annexation process continues with most of the required maps completed. The surveyor is working with Local Agency Formation Commission (LAFCO) to complete all maps required with the hope this project will be completed by the end of June 2023.

NEW BUSINESS

The first item was Board consideration and action regarding the Proposed Budget for fiscal year 2023-2024. On motion by Mr. Bowers and seconded by Ms. McCoy, this item was opened for discussion. After discussion, this item was unanimously approved. A roll call vote was taken at this time: Trustee Bowers yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President McCoy-yes and Board President Ali-yes

The date for the next meeting was set for June 12, 2023, at 10:00 a.m.

There being no further business, the meeting was adjourned at 10:35 a.m. on motion by Mr. Shelton, seconded by Mr. Bowers and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President McCoy-yes, and Board President Ali-yes.

Micah Ali
Board President

Margaret Comer
Board Secretary

CRAMMER & KING SERVICES
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF APRIL 30, 2023, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND TEN MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



June 7, 2023

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of April 30, 2023

Cash Basis

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	956,948.11
1050 · B of A Checking Account	<u>20,631.55</u>
Total Checking/Savings	977,579.66
Other Current Assets	
1401 · Taxes Receivable	37,883.27
1402 · Interest Receivable	<u>2,293.82</u>
Total Other Current Assets	<u>40,177.09</u>
Total Current Assets	1,017,756.75
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,333,098.12</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of April 30, 2023

Cash Basis

	<u>Apr 30, 23</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	4,007.71
2220 · State Withholding Taxes	2,168.00
2240 · Accounts Payable	888.16
2340 · Deferred Revenues	31,461.69
2350 · Accrued Sick Leave	25,321.68
	<hr/>
Total Other Current Liabilities	63,847.24
	<hr/>
Total Current Liabilities	63,847.24
	<hr/>
Total Liabilities	63,847.24
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	192,898.43
Net Income	74,214.96
	<hr/>
Total Equity	1,269,250.88
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,333,098.12</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

April 2023

Cash Basis

	<u>Apr 23</u>	<u>Jul '22 - Apr 23</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	105,284.56	308,967.64	97.6%
3002 · Taxes Current Unsecured	357.07	3,732.54	0.3%
3003 · Taxes Prior Secured	-82.37	15,760.28	-0.1%
3004 · Taxes Prior Unsecured	0.00	880.22	0.0%
3801 · Interest Income	2,341.16	12,521.57	2.2%
Total Income	<u>107,900.42</u>	<u>341,862.25</u>	<u>100.0%</u>
Net Ordinary Income	<u>107,900.42</u>	<u>341,862.25</u>	<u>100.0%</u>
Net Income	<u><u>107,900.42</u></u>	<u><u>341,862.25</u></u>	<u><u>100.0%</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

April 2023

Cash Basis

	<u>Apr 23</u>	<u>Jul '22 - Apr 23</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	13,465.00	112,378.00	38.2%
6102 · Trustee Funds	600.00	5,100.00	1.7%
6110 · FICA Expense	1,075.98	9,124.28	3.1%
6121 · Unemployment Insuran...	527.00	2,097.00	1.5%
6131 · Laundry Expense	436.11	2,994.56	1.2%
6132 · Maintenance – Building	646.63	3,900.49	1.8%
6140 · Memberships	260.00	2,205.00	0.7%
6142 · Office Expense	0.00	818.64	0.0%
6145 · Public Education	3,046.95	34,115.82	8.6%
6150 · Professional Services	13,768.90	58,369.78	39.0%
6160 · Insecticides	0.00	126.74	0.0%
6162 · Gas, Oil, & Maintenance	799.87	5,024.93	2.3%
6171 · Travel & Transportation	0.00	3,072.37	0.0%
6172 · Utilities	407.15	4,341.68	1.2%
6180 · CalPers Retirement	882.70	9,177.00	2.5%
6190 · Insurance - General	-651.00	14,801.00	-1.8%
Total Expense	35,265.29	267,647.29	100.0%
Net Ordinary Income	72,635.13	74,214.96	206.0%
Net Income	72,635.13	74,214.96	206.0%



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June 15, 2023

TRUSTEES:

President

Micah Ali
County of Los Angeles

Vice President

Tana McCoy
County of Los Angeles

Board Secretary

Margaret D. Comer
County of Los Angeles

Trustee

John Shelton
City of Long Beach

Trustee

Jonathan Bowers
City of Compton

General Manager

Mitchel R. Weinbaum

REQUISITION #34

Sal & Bills 1st ½ June 2023

<u>#</u>	<u>NAME</u>	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
#6100	Mitchel R. Weinbaum	\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
#6100	Claude R. Sparks	\$2112.00	\$245.00	\$ 40.00	\$161.58			\$ 1665.58
#6180	CalPERS (MRW + District)							\$ 773.57
	Mitchel R. Weinbaum							\$ 350.00
#6172	The Gas Co.							\$ 25.64
#6131	Cintas							\$ 363.20
#6132	US Bank							\$ 484.61
#6142	US Bank							\$ 510.53
#6145	US Bank							\$ 46.95
#6172	US Bank							\$ 132.97
#6150	NV5 (Surveyor)							\$ 7475.00
#6150	A-Check Global (Background Check)							\$ 179.97
#6132	Mitchel R. Weinbaum (reimb.)							\$ 48.38

The District includes the communities of:

Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
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TRUSTEES:		
<i>President</i>		
Micah Ali	<u>#6162</u> Mitchel R. Weinbaum (Reimb.)	\$ 20.00
<i>County of Los Angeles</i>		
<i>Vice President</i>		
Tana McCoy	<u>#6162</u> F & M Auto Repair	\$ 126.24
<i>County of Los Angeles</i>		
<i>Board Secretary</i>		
Margaret D. Comer		
<i>County of Los Angeles</i>		
<i>Trustee</i>		
John Shelton		
<i>City of Long Beach</i>		
<i>Trustee</i>		
Jonathan Bowers		
<i>City of Compton</i>		
<i>General Manager</i>		
Mitchel R. Weinbaum		

APPROVED: _____

DATE: / /

The District includes the communities of:
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June 16, 2023

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County of Los Angeles

Vice President
Tana McCoy
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

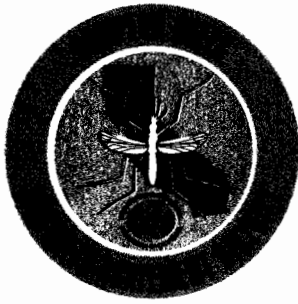
REQUISITION # 35
 Trustee Fees, June 2023

#6102	Micah Ali				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>
\$100.00	0	0	\$7.65	\$	92.35
#6102	Tana McCoy				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Margaret Comer				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jon Shelton				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jonathan Bowers				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35

APPROVED: _____

DATE: | | _____

The District includes the communities of:
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June 30, 2023

REQUISITION #36
 Sal & Bills 2nd ½ June 2023

TRUSTEES:

President

Micah Ali

County of Los Angeles

Vice President

Tana McCoy

County of Los Angeles

Board Secretary

Margaret D. Comer

County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonathan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

<u>#6100</u>	Mitchel R. Weinbaum						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>	
\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12	
<u>#6100</u>	Claude R. Sparks						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>				
\$2112.00	\$245.00	\$40.00	\$161.68			\$ 1665.58	
	Compton Creek MAD: #2200 - \$2040.00	#6110 - \$2195.46				\$ 4235.46	
<u>#6180</u>	CalPERS (MRW + District)					\$ 773.57	
	Mitchel R. Weinbaum					\$ 350.00	
<u>#6172</u>	Compton Water Dept.					\$ 86.21	
<u>#6172</u>	SoCal Edison					\$ 55.14	
<u>#6150</u>	Crammer & King Services					\$ 225.00	
<u>#6145</u>	Kevin Trommer					\$ 3000.00	
<u>#6140</u>	AMCA (MRW Membership)					\$ 155.00	
<u>#6150</u>	NV5 (Surveyor)					\$ 1350.00	
<u>#6132</u>	SSD Alarm (Bldg. Alarm)					\$ 241.53	
<u>#2200</u>	EDD (State Tax)					\$ 2194.00	
<u>#6121</u>	EDD (UI)					\$ 527.00	

APPROVED: _____ DATE ___/___/___

The District includes the communities of:
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 Rosewood, West Rancho Dominguez and Willowbrook

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER’S REPORT FOR MAY 2023

WEATHER

Temperatures at Noon: High – 70 Low – 56 Ave – 62

Days Clear – 2 Overcast – 20

Service Requests – None Rain – Trace

OPERATIONAL REPORT

The District's 2023 mosquito season has had a slow start thanks to cool day and nighttime temperatures that have helped minimize local mosquito populations. District personnel are out in the field each day to inspect and spray public areas that contain standing water to prevent mosquito breeding and educate residents about the dangers of mosquitoes and how they can help reduce the mosquito population in their community.

Neglected swimming pools continued to receive the District's full attention during the month. Neglected swimming pools are the District's primary source of the *Culex* mosquito as they collect rainwater during the rainy season. District personnel assist residents with these neglected swimming pools to mitigate this mosquito hazard by either pumping water from the pool into underground sewer lines or applying pesticides. This month, District personnel inspected 8 swimming pools and found no evidence of mosquito breeding.

The District performed one inspection of the Compton Creek during the month. The Army Corps of Engineers continues to clear out vegetation and debris, minimizing areas where water could accumulate, thus removing the potential for mosquito breeding.

District personnel completed vehicle and shop maintenance during the month. Spraying equipment was inspected, serviced, and readied for calibration – a requirement that is performed every year. District vehicles were comprehensively inspected, and all required maintenance was completed.

There is no new information regarding West Nile virus (WNV) and other mosquito-borne diseases, and no reports have been filed in the State, County, or the District. The WNV hotline was activated on April 15, 2023.

MANAGER'S REPORT

PUBLIC EDUCATION

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are updated daily with information, stories, and best practices on protecting yourself from mosquitoes. District personnel are also in the field daily, distributing mosquito awareness literature and promoting the District's message directly to residents. Finally, when available, the District participates in City-wide events with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

As a health safeguard against COVID-19, District personnel wear masks and gloves while in public. District vehicles are equipped with soap bottles, disposable gloves, masks, and respirators, if needed, for spraying. District personnel are always masked and practice social distancing when working and talking with residents.

PROPOSED BUDGET 2023-2024

All documents required to produce and present the District's fiscal year 2023-2024 budget have been completed and will be part of the Board meeting documents sent to all members for the June 16, 2023, regular Board/public meeting, where approving the amended budget and associated documents will be action items. As required by Proposition 218, all steps necessary to implement the benefit assessment have been completed. The amended budget and the other legal documents necessary to enact the District's benefit assessment charge will be presented for the Board's review and approval at the District's public meeting on June 16, 2023.

JOB POSITION VACANCY ANNOUNCEMENT

The announcement for the District to fill its new job position, Assistant to the General Manager, continues to be advertised on the MVCAC jobs bulletin board and the District's social media platforms. District personnel continue to speak with different agencies outside of mosquito control districts for people to submit applications and resumes. When there are at least three applications submitted, they will be presented to the Board for discussion.

ANNEXATION

The first step in the District's annexation plan is still a work in progress. Most of the maps have been created. The District's surveyors are working with the Los Angeles Local Agency Formation Commission (LALAFCO) to define parameters and the necessary additions to complete the remaining maps. The District is included in all correspondence between the surveyors and LALAFCO.

MEETINGS AND CONFERENCES

The first scheduled conference of the 2023-2024 fiscal year will be the California Special District Association annual conference in Monterey, California, on August 28-30, 2023. Information

regarding this conference has been distributed to all members of the Board, including specific details about conference registration and hotel reservations, when available.

Respectfully submitted:

Mitchel R. Weinbaum, General Manager

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

ANNUAL BENEFIT ASSESSMENT REPORT

JUNE 2023

I. INTRODUCTION – Prior to fiscal year 2023-2024

The Compton Creek Mosquito Abatement District (District) was first formed in 1927 and covers an area of about 12 ½ square miles. The District includes the entire City of Compton, a portion of North Long Beach, and the unincorporated areas of East Rancho Dominguez, Enterprise, Mona Park, Rosewood, West Rancho Dominguez, and Willowbrook in Los Angeles County.

The District is governed by a Board of Trustees; each city and county have representation on the Board. This is an example of governance through local representation.

Mosquito control is necessary on a continuous, routine, and area-wide basis to protect the health of the citizenry and enhance economic development, recreational use, and enjoyment of outdoor living.

Mosquitoes constitute a significant threat to the region's economic and public health. Through their bites, female mosquitoes can transmit certain diseases, which impact both man and animals. The primary diseases of concern in the District include West Nile virus, St. Louis Encephalitis, Heart of Dog, Dengue Fever, Chikungunya Disease, and possibly Zika virus. The bites of mosquitoes can also cause allergic reactions in some people.

Mosquitoes breed in stagnant water, which in the District, is found in: poorly maintained swimming pools, fishponds, curbs, gutters, catch basins, old tires, any container that can hold water, open and underground storm drains, and other similar locales.

Various methods are used to control mosquito breeding. Public education is the most effective method. Source reduction and Biological control, the use of mosquito-eating fish (*Gambusia Affinis*), are also highly effective in controlling mosquitoes. When necessary, chemicals are used to suppress mosquito-breeding sites. Weed control is essential along unimproved drains, which prevents water from pooling.

A surveillance program is critically necessary. To know the extent of breeding, the specific species of mosquito, and the effect of control measures, mosquito traps are placed at strategic locations. Mosquito adults and larvae are collected and identified. They are also tested to determine if they are resistant to chemicals.

Based on the availability of time and funding, the District will focus its control efforts on other insects, such as midges.

Beginning in 1995-1996, the District was also tasked with the control of the Africanized Honeybee (AHB). These bees have slowly moved towards Los Angeles County, with their arrival in early 1999. However, the District ultimately discontinued this service in 2003-2004.

Following Proposition 13, the property tax revenue received by the District decreased by 60%. To cope with this decrease in revenue, the District reduced the number of employees, reduced the number of mosquito sources that had been under control, and stopped the replacement of vehicles, among other measures.

Following Proposition 13, the District's major source of revenue comes through the share of property taxes received from the County. The amount of funds received generally varies from year to year, greatly complicating our ability to create long-term plans and budgets.

The District's mosquito surveillance program currently utilizes one light trap and has eliminated the practice of collecting larvae samples.

The primary principle of mosquito control is that of 'area-wide' control. Currently, all mosquito breeding sources are being monitored and controlled.

II. NEED FOR BENEFIT ASSESSMENT

A. Historically – Prior to and after Proposition 13

The policy of the Board of Trustees has been one of prudent fiduciary duty - keeping the tax rate as low as possible, not encumbering funds, and increasing the tax rate only when necessary to meet financial needs. Fiscal matters have been under the control of the Board of Trustees, who have historically held the line on spending.

B. Problems prior to fiscal year 2021-2022 and corrective steps taken in 2022-2023.

1. The Board of Trustees does not have any control over the amount of tax monies received; this policy is set by Proposition 13.
2. Difficulties in making long-range plans involving fiscal matters.

There are four components to the District's integrated mosquito management (IMM) program: 1. public education, 2. source reduction, 3. biological control, and 4. chemical control.

The following is a brief description of these four components along with other mosquito control components that need to be increased, adjusted, or upgraded.

a. Public Awareness and Educational Programs.

In earlier years, little was done in this area. Activities were limited to a single Public Service Announcement that was published annually in the local newspaper.

Corrective steps: News releases will be repeated during 2022-2023. Public Service Announcements (PSA) are shown on the local cable access channel. The Manager is available to speak to/with any group about mosquito control.

In 2018-2019, the District participated with other Mosquito and Vector Control Districts in airing PSA's on various radio stations in Southern California and during Los Angeles Dodgers radio broadcasts.

The District presents its educational school program to 7th graders throughout the year. This program is designed to teach students the importance of mosquitoes and what they can do to protect themselves and the community they live in. The program consists of a PowerPoint presentation, student workbooks, insect trays, live insects, information/promotional item, and in-person instruction. The COVID pandemic has affected the District's ability to teach these students, however, when events allow, District personnel will be back at schools presenting its educational program.

On April 20, 2019, the District hosted its seventh Mosquito Awareness Day event at Davis Middle School in Compton, highlighting services available to residents in promoting water conservation and mosquito control. The District also participated in many community events in order to promote and advance the District's message.

In May 2020, the District distributed mailers to every residence within the District's boundaries informing residents of the dangers

of mosquitoes and the diseases they transmit as well as preventative tips.

The District also secured billboard displays on main thoroughfares (Highway 91) from April through June 2020.

This year, the District continued to expand its presence on social media platforms and continued to improve its website with increased information about mosquitoes. The District leveraged its position as a Public Health Agency to share critical information about other public health concerns. The District is now linked up with more than 350 entities from the State Department of Public Health, County Government, City Government, and others to help inform residents of the District's role in public health.

b. Source Reduction

There are very few opportunities for source reduction throughout the District. Residents of neglected swimming pools are asked to drain their pools to eliminate standing water – a potential mosquito breeding ground hazard. Areas of clogged street gutters and catch basins are occasionally cleared by District personnel to prevent and remove standing water.

The District worked closely with the City of Compton to remove silt and debris that impaired the flow of water through the City's portion of the Compton Creek, thus relieving that portion of the creek from mosquito breeding concerns.

c. Biological Control

Gambusia affinis, 'mosquito fish', are used to a limited degree. The fish are raised in the fishpond in the District's backyard and are distributed to residents on an 'as-needed' basis.

d. Surveillance/Evaluation

All known mosquito-breeding sources have been routinely checked once every seven days, mid-April to mid-September. This includes collecting larvae and treating / controlling any mosquito breeding.

This frequency has since been increased to once every five days from May to October.

Corrective steps: A permanent employee was hired in 1987 and a seasonal technician is hired each year to work from April through September to perform regular spraying operations. In 2007, the District, using funding provided on a one-time basis from the State, purchased a new right-hand drive Jeep to handle all spraying operations.

e. Surveys

Surveys are now conducted routinely as part of our surveillance program. When a service request is received, every effort is made to find the unknown breeding source.

Surveys are made in several directions from the source that is found. Very often, there will be other sources, but this requires a great deal of time.

Surveys should be made routinely within a sphere of influence of areas adjacent to the District boundaries. The use of airplane surveillance would be beneficial. For example, an aerial view of swimming pools can identify the stagnant swimming pools.

Corrective steps: In 2006, aerial surveillance was performed to identify stagnant swimming pools and has been routinely utilized since. With the advent of 'Google Earth' and other computer-generated images, District personnel can now inspect all properties within the District for mosquito breeding sources when necessary

f. Weed Control

There are several unimproved channels that breed mosquitoes, namely the Compton Creek. If weeds were kept under control in real time, mosquito breeding would be greatly reduced. However, weed control is done only by request from the United States Army Corps of Engineers (ACE), the agency with jurisdiction over the area.

To be more effective, weed control should be District-wide and routinely performed throughout the months of March-April and October-November.

Corrective steps: The ACE has been performing weed control in the Compton Creek area since 2001, however more needs to be done.

In 2016-2017, ACE crews worked in the creek to restore the flow of water and cut out a multitude of overgrown vegetation in the channel. In 2016-2017, the District also contracted with the Los Angeles Conservation Corps to restore water flow in the creek.

In 2018, the United States Army Corps of Engineers (ACE) provided water flow relief by removing thirty years of debris and sediment that had built-up in the creek.

In 2022-2023, the United States Army Corps of Engineers (ACE) again provided maintenance by removing debris and sediment to allow the free flow of water decreasing the chance for mosquito-breeding to occur

g. Larviciding Program

This is a critical component that directly informs our efforts related to (a-f) above. This step requires an evaluation of the effectiveness of the control, and whether too little or too much chemical was used.

Spray equipment is calibrated once each season. This should be done once each month during the mosquito-breeding season.

Corrective steps: Calibration is being done once a month in accordance with State-recommended best practices.

h. Liaison with City Planning and Building Departments.

The District works with and shares best practices with the above-mentioned departments, so that mosquito-breeding sources are not built into new developments.

Corrective steps: There have been many improvements. The District now receives the minutes of the Planning Commission after each meeting. The General Manager inspects each new building site for potential mosquito source problems. The General Manager, as representative of the District is an active participant on the Compton Creek Revitalization Task Force.

i. Liaison with other Government Agencies.

At present, cooperation and collaboration is limited to problems that arise. Contacts and relationships with other agencies should be developed to help proactively prevent problems that may arise.

Corrective steps: The District is now a member of the East Rancho Dominguez Task Force, the County West Nile and Zika virus Committees, and the Compton Creek Task Force.

j. Enforcement Program.

Letters of notice are only occasionally sent to property owners to correct a single breeding source. This should be done more often.

Follow-up is normally required, especially on neglected swimming pools. This is a time-consuming, but necessary part of the program.

Corrective steps: Assistance is now available from the Compton Code Enforcement Department and the County Health Department. The District approved Resolution 01-14, which details the due process procedures needed if the District wishes to file an Abatement Notice against a citizen or entity to force them to clean their public nuisance.

k. Employee Training Program.

Employee training should be increased from the occasional training program to at least once or more per year, depending on the availability and the use of new chemicals and equipment.

Corrective steps: During 2022-2023 full- and part-time staff attended 40+ hours of continuing education classes required and sanctioned by the State of California for District employees to keep their state applicators certifications up-to-date and current.

l. Office Program.

The District does not have an office staff. All office-related functions are performed by the General Manager. The General Manager prepares all written correspondence and does part of the bookkeeping.

The telephone is answered by the General Manager between 7:00 a.m. and 4:00 p.m. An answering machine records all calls not answered by the General Manager.

Corrective steps: The General Manager had been spending about 50% of his time doing mosquito control, rather than managerial duties. *Managerial duties have been reduced to 10% because of the assistance of the seasonal employee and the purchase of updated computer programs.*

m. Entomological Program.

Testing the resistance of mosquitoes to chemicals is an essential step of a good control program. The District does not have the capabilities to perform this operation. As a result, identification of mosquitoes is limited; this needs to be increased.

There is also a need to do basic research on the St. Louis Encephalitis virus and West Nile virus (WNV), especially its relationship to climatic conditions.

Finally, more needs to be done entomologically to determine the effectiveness of the District's overall mosquito control program.

Corrective steps: The General Manager performs the Identification of all mosquito samples. If there are any problems, an outside entomologist is used. Pesticides are rotated as needed to ensure effective control

n. Supervision.

The General Manager had been spending about 50% of his time doing mosquito control work. This has been reduced to about 10%.

o. Replacement Vehicles.

There is a need to develop a replacement rotation for District vehicles.

Corrective steps: In 2007, the District replaced its 1987 right-hand drive spray vehicle with a 2007 Jeep right-hand drive spray vehicle. The District also currently has a 2016 and a 2018 pick-up truck.

III BENEFIT ASSESSMENT 2022-2023

At the budget hearing, fiscal year 2022-2023, the Board of Trustees established a basic rate of \$9.00 per parcel, with an extra 46 cents added to parcels over the one-unit criteria previously established. Of the \$9.00 collected, the net amount received by the District is just under \$8.55. The difference between these two figures is the cost for the County to prepare the database and to collect the funds

The following is an outline of the District's accomplishments and expanded mosquito control services that were enabled by the benefit assessment.

- A. The seven-day control cycle has been decreased to a five-day control cycle, enabling better overall mosquito control.
- B. Field staff are dedicating additional time to make surveys adjacent to where service requests are received.
- C. More time is spent on collaborating with other governmental agencies.
- D. With the addition of the seasonal employee, the surveillance and control program will be extended April through September. The District's light trap will be operational April through September.
- E. The new vehicles and equipment continue to be an asset to the spray and inspection program.

BENEFIT ASSESSMENT 2023-2024

The District will continue to enact the robust, enriched program outlined above and any other actions that have commenced, but not yet been completed. During the 1987-1988 fiscal year, the District took the necessary steps to start the process to participate in the Public Employees Retirement System (PERS). By joining the PERS retirement program, the District's employees were eligible to join the PERS health plan. In the 1993-1994 fiscal year, the District elected to join the Vector Control Joint Powers Agency (VCJPA), which provided the District with all its insurance needs, other than health insurance, at a substantial savings.

In 1996, the Howard Jarvis Taxpayers Association's proposed initiative, the Right to Vote on Taxes Act (the Act), was passed by the State's voters. By passing this initiative, it put the District's previous taxing ability, the Service Charge in an indefensible position. It is therefore proposed that the District continue the Benefit Assessment for the upcoming fiscal year. The Benefit Assessment is allowed under the 'Act' if this document shows how, it is a benefit to the land that is assessed.

The question then arises: how does this benefit assessment show benefit to the land? By providing mosquito and vector control services within the District, the land becomes more habitable for the people to live on, which in turn increases the value of the land, and proves to be an overall benefit to the land. Land that contains mosquito breeding and/or other vectors is not desirable, and people will not want to live on the land, thereby decreasing the value of the land, and making the land worthless.

If mosquitoes or other vectors can breed in commercial areas, catastrophic events will occur. Business owners would be forced to close and move, thereby taking needed tax dollars with them, forcing workers to be displaced and find jobs in other areas and other cities. If there are no jobs in the area, nobody would want to live or move there, thus decreasing the value of the land.

If one parcel of residential land is neglected and mosquitoes and/or other vectors can breed there, it can and will affect all other parcels within the area since mosquitoes and other vectors do not know boundaries. If people cannot live on the land that they own, they will want to move, thereby taking their earning power with them. In summation, if businesses leave the area because of vector-borne diseases, it forces citizens in the area to leave as well. If there are no jobs or people in the area, land valuations will have to decrease, which will create a negative aspect for the land.

Recognizing the deterioration of its existing Headquarters building, the District has begun taking the steps to replace the current structure. The District's current structure was first constructed in 1962 and needs many improvements to bring it into compliance with California law and regulatory requirements including, but not limited to, compliance with the Americans with Disabilities Act (ADA). After considering the costs associated with ADA compliance, the District opted to plan for and begin the process to completely replace the existing structure with a new state-of-the-art, and ADA compliant, facility. The District contracted with an architectural firm, with the final project completion date originally projected for 2020-2021.

However, realizing that the scope of the project and financial lending terms were outside of the District's feasible financial framework in a given year, the District earmarked \$300,000 in reserve funds for the project with the intent of allocating additional funding each year to ease the District's financial burden. To raise awareness and support for the remaining funding allocations, the District plans to increase the number of public education events that are staged throughout the District, culminating in a city-wide music festival and community event that promotes mosquito awareness and shared responsibility.

PROPOSED SOLUTION – RECOMMENDATION

To alleviate the fiscal problems of the District and have control over its budgeting – necessary to develop and maintain an adequate mosquito control program with sufficient staff, equipment, and necessary facilities, the law governing mosquito abatement districts has been amended. It

now provides that ‘the District Board may... levy, by resolution or ordinance, a benefit assessment... against all parcels of land within the District to pay for the cost of inspection and protection against mosquitoes, flies, or other vectors.’ The schedule of changes shall be made, reviewed, and adopted annually after notice and public hearing in conjunction with the schedule.

RECOMMENDATION: It is recommended that the Board of Trustees establish a gradual assessment fee that is determined by land usage and parcel size. Simply put, all parcels less than or equal to one unit will be charged the same rate. One unit will be equal to residential parcels less than or equal to one-acre, agricultural parcels less than or equal to five acres, and commercial parcels less than or equal to twenty acres. All parcels greater than one unit will be charged the basic rate plus the direct cost proportional to unit size.

V. ADVANTAGE OF BENEFIT ASSESSMENT

Through a Benefit Assessment, the Board of Trustees will be able to plan for future fiscal programs of the District, thereby making it possible to protect the residents of the Compton Creek Mosquito Abatement District from potentially deadly and disease-transmitting mosquitoes as well as providing adequate facilities, equipment, and staff to perform such operations.

A. Authority

The levying of a benefit assessment is authorized by the Health and Safety Code, State of California, Division 3, Chapter 1, Article 1, Sections 2081, 2082 and 2083

B. Purpose

The purpose of the benefit assessment is to supplement other, but limited, revenues sufficiently in order to provide a mosquito abatement program that protects the residents of the District from disease carrying and potentially deadly pest mosquitoes; to protect the value of the land within the boundaries of the District; to provide adequate facilities and staff to perform such protection; and equipment to carry the District’s mission.

C. Concept

Targeting sources of water-mosquito-breeding; mosquitoes must have water upon which to lay their eggs, for the larvae to hatch, and for the life cycle to be repeated, that is egg to adult.

There are many sources of water in the District, such as rain, watering lawns, washing cars, sidewalks, drains and basins, driveways and buildings, creeks, rivers, etc.

In the urban areas of the District, water run-off travels through a network of gutters, catch basins, sumps, open flood control channels, and underground drainage systems, before ultimately being emptied into the ocean. Water originating at one place will often cause mosquito breeding a long distance away.

D. Concept – Benefit Assessment

As administrators of a mosquito abatement district, the concern over and prevention of mosquito-transmitted diseases is paramount. The District is also concerned with the allergic reaction and discomfort that mosquitoes cause.

Mosquitoes must have water in which to breed, completing their life cycle from egg to adult. The District is home to a species of mosquito that breeds in any kind of container, receptacle, or place that will contain water. Since water is used for such a wide range of purposes, it is ubiquitously present and facilitates mosquito breeding, especially in areas where residents of the District live, i.e. homes, apartments, etc. Therefore, the potential for mosquito breeding to occur is high throughout the District. Inspecting for and locating this mosquito breeding is the District's primary directive in protecting the public's health. Preventing this mosquito breeding requires an adequate mosquito control program that can protect the public's health against disease transmission, allergic reaction, and discomfort caused by pest mosquitoes.

Through biting, the female mosquito can transmit certain diseases which impact both man and animals. Diseases of concern in the District include malaria, arthropod-borne encephalitis, West Nile virus, Zika, and heartworm of dog.

1. There is a potential for mosquito breeding to occur on all parcels in the District.
2. Mosquitoes do not recognize boundaries of any type; they fly considerable distances. Therefore, an area-wide mosquito control program is vital to protect the health of the public.
3. The District responds to all service requests (complaints from residents in the District). The following is a list of mosquito breeding sources that were found during the period of April 2022-2023.

<u>NUMBER OF SERVICE REQUESTS</u>		<u>MOSQUITO BREEDING SOURCES</u>
	18	Adult mosquitoes
	11	Swimming pools
	8	Street gutters
	4	Catch basins
Other pests	8	Ponded water
Crane flies	12	Rodents
Midges	0	Water leaks

E. Number of Parcels in the District

There are approximately 22,968 parcels in the District, which is 12 ½ square miles in size.

F. Mechanics of getting the Benefit Assessment on the Tax Roll

1. Los Angeles County Department of Data Processing will prepare the necessary tapes from the Assessor's tape, using the tax rate areas provided by the County Auditor-Controller, Tax Division.
2. County Auditor-Controller, Tax Division assigns the District an account number.
3. The estimated cost for the County to collect the Benefit Assessment is \$15,000.00 for the year.

G. Time Schedule

May 29, 2023	Publish legal ad in Long Beach Press-Telegram detailing the public meeting.
June 13, 2023	District holds public meeting, approves or disapproves benefit assessment charge.
June 30, 2023	Resolution must be given to County Auditor-Controller
June 30, 2023	County Assessor must be given amount of benefit assessment.

June 30, 2023

County Assessor must give amount of benefit assessment to County Auditor-Controller.

July 1, 2023

2023-2024 Benefit Assessment will become effective.

VII. Publication – Notice of Public Meeting

The notice of the public meeting was published as a display ad, at least one-eighth (1/8) of a page in size. A copy of this notice is included in this report.

VIII. Exemption from the California Environmental Quality Act

Since the proposed benefit assessment is for the purpose of meeting the operational expenses, purchasing or leasing supplies, equipment or materials, meeting financial reserves, needs and requirements necessary to maintain service within existing service areas, all relating to the inspection and protection of the public from mosquitoes, the establishment of this benefit assessment is exempt from the provisions of the California Environmental Quality Act pursuant to Public Resources Code Section 21080(b).

A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
PROPOSING TO ADOPT AN ASSESSMENT FOR THE PURPOSE OF
UNDERTAKING VECTOR SURVEILLANCE AND CONTROL PROJECTS OF
COMMON BENEFIT TO
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AND
ADOPT AN ASSESSMENT IN CONNECTION THEREWITH

RESOLUTION 03-2023

WHEREAS, the Compton Creek Mosquito Abatement District (the 'District') is an independent special district formed and governed pursuant to California Health and Safety Code Section 2000 et. Seq; and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, the District is authorized to take all necessary or proper action to Control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquitoes and other vectors may disperse into the District; and

WHEREAS, mosquitoes and other vectors can transmit diseases which affect

humans and animals, including malaria, West Nile virus, arthropod-borne encephalitis, human dengue fever, heartworm of dog; and

WHEREAS, vector surveillance and control is necessary on a continuous, routine, and area-wide basis to protect the public health and welfare, prevent the loss of property value, and enhance the economic development, recreational use and enjoyment of property and the environment; and

WHEREAS, California Health and Safety Code Section 2003 authorizes the District to impose an assessment for vector surveillance and control projects which are of common benefit to the area within its service; and

WHEREAS, any assessment imposed by the District on property within the District shall be used solely for vector control and surveillance purposes; and

WHEREAS, adequate surveillance and control of vectors and the diseases they transmit would not be possible without levying an assessment, and the vector control and surveillances services include manpower, control programs, pesticide purchasing, public education, and encephalitis and vector diseases surveillance programs, and capital replacement; and

WHEREAS, the financial impact on the District following the passage of Proposition 13 caused a decrease in funds of approximately 60%, and the state of California has passed legislation to appropriate as much as 35% of the District's ad Valorem property taxes beginning fiscal year 1992 and shifted those monies to support

education; and

WHEREAS, the District's efforts to improve the delivery of essential health services by implementing an assessment in 1998-1999 will promote and continue the county-wide goals and policies of the 1980 County of Los Angeles General Plan to improve the quality and accessibility of critical urban public health services as a key factor in maintaining neighborhood quality and promoting equal opportunity, and to mitigate hazards and adverse impacts of water supply systems on the health and safety of residents; and

WHEREAS, the Board of Trustees of the District has received and reviewed a preliminary report of the General Manager recommending an assessment to be levied per parcel within the District boundaries, which shall not be more than the reasonable cost of providing service for mosquito and general vector control; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

1. The Board of Trustees of the Compton Creek Mosquito Abatement District proposes the adoption of the per parcel assessment set forth in Exhibit 'B' attached hereto for fiscal year 2023-2024, and for every fiscal year thereafter so long as vectors remain in existence for the purpose of funding vector control and surveillance activities and projects within the District, which assessment is authorized by and imposed pursuant to California Health and Safety Code

Section 2003, which assessment shall not exceed the reasonable cost of providing the service(s), and which shall be based on the benefit received by the property assessed, and which assessment to property in general shall be based on the proportional cost to the District of providing vector control service, based on the District's receipt of property tax collected;

2. If the assessment is adopted, the Board of Trustees of the Compton Creek Mosquito Abatement District will annually review budget requirements and set the assessment for the forthcoming fiscal year, which determination shall be based upon the reasonable cost of providing the service, the benefit received by the property assessed, and the relative costs to the District within its general boundaries based upon receipts from property taxes;
3. The assessment shall be collected by the Los Angeles County Tax Collector in the same manner as ad valorem taxes and proceeds shall become a regular part of the District budget of direct and indirect costs, excluding capital improvements, except that the County of Los Angeles shall deduct its reasonable costs incurred for its collection and services before remittal of the balance to the District;
4. The cost of mosquito control and surveillance shall not exceed the amount of \$ 9.00 per one unit parcel in any fiscal year for the life of the project;
5. A public meeting will be held for the purpose of receiving public testimony concerning the proposed assessment, shall be held on June 12, 2023. At that

time, after public testimony, the Board will consider adopting this assessment.

The notice of public meeting have been provided in accordance with

California Government Code Section 54954.6.

6. By adopting the 2023-2024 budget, The Board of Trustees of the Compton Creek Mosquito Abatement District will set the benefit assessment rate for fiscal year 2023-2024 at nine (9) dollars per one unit parcel.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on June 12, 2023, by the following vote:

Margaret Comer,
Secretary, Board of Trustees

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali,
Board President

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Subject: Amended Budget for Fiscal Year 2023-2024

Honorable Trustees:

Attached you will find the amended budget and other related budget documents for the fiscal year of 2023-2024. This balanced amended budget continues to build on the excellent work that the Board has undertaken in recent years to protect the public's health from mosquito-borne diseases. By increasing the frequency, quality, and overall number of avenues for our public education outreach, we have taken definitive strides toward our goal of reaching all residents throughout the District.

Financially, the District is in excellent shape due to the Board's continued fiscal responsibility and careful budgetary planning. Furthermore, while many public agencies are struggling to meet their PERS retirement obligations, the District's retirement account is 190% funded and its Other Post-Retirement Benefits account is over 180% funded due to its prudent planning.

This proposed budget has increased approximately 10% from last year's budget for a total of \$450,800. Reasons for this increase are:

- The creation of a new job position for the District and its related costs:
 - Salary
 - Health insurance
 - Contributions to the California Public Employees Retirement System
 - Social Security and Medicare contributions.
- Pay increases for District personnel
- Other accounts have been adjusted to reflect actual costs and increases in their services.

BENEFIT ASSESSMENT

Historically, the District has kept costs down by keeping equipment and materials in good working order and utilizing them correctly to maximize their life span. An example of this is the District's spray vehicle, a 2007 Jeep.

For the last eleven years, the District has kept its benefit assessment charge at \$ 9.00 to replenish its reserve funds to proper levels to ensure that the District would be able to operate normally in case of any fiscal or public health emergency. At the end of the 2023-2024 fiscal year, the District will have approximately \$450,000 in reserves which equates to one full year of operating expenses in reserves.

This year, staff proposes and recommends that the Board keep the benefit assessment charge at the same rate as the prior fiscal year in order to fund the District's modernization project and to ensure that, no matter the circumstance, the District will be able to perform its primary function – the protection of its residents from mosquitoes and mosquito-borne diseases.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

AMENDED BUDGET 2023-2024

<u>ACCOUNT NUMBER</u>	<u>YEARLY SALARY</u>	<u>POSITION</u>
#6100	\$ 97,500.00	ASST. MANAGER
	61,792.50	GEN. MANAGER
	<u>26,730.00</u>	SEASONAL TECH
	\$ 186,100.00	

	MAINTENANCE and OPERATIONS	2022-2023	2023-2024
#6102	TRUSTEE FEES	\$ 6,000.00	6,000.00
#6110	FICA	10,800.00	15,000.00
#6111	HEALTH INSURANCE	00	12,000.00
#6120	WEST NILE VIRUS	10,000.00	10,000.00
#6121	UNEMPLOYMENT INSURANCE	1,300.00	1,300.00
#6130	MAINTENANCE OF EQUIPMENT	600.00	1,500.00
#6131	LAUNDRY	3,300.00	4,000.00
#6132	MAINTENANCE of BUILDING	12,200.00	4,000.00
#6140	MEMBERSHIPS, DUES	6,700.00	6,000.00
#6141	MISCELLANEOUS	400.00	400.00
#6142	OFFICE EXPENSE	5,000.00	5,000.00
#6143	MVCAC RESEARCH FEES	500.00	500.00
#6145	PUBLIC EDUCATION	35,000.00	35,000.00
#6150	PROFESSIONAL SERVICES	112,500.00	82,000.00

#6151	DISTRICT MODERNIZATION PROJECT	00	00
#6157	VACATION REIMBURSEMENT	4,000.00	1,000.00
#6160	INSECTICIDES	500.00	500.00
#6162	GAS, OIL & VEHICLE MAINT.	10,000.00	9,000.00
#6165	SCIENTIFIC	500.00	500.00
#6170	TAX COLLECTION EXPENSE	13,000.00	13,000.00
#6171	TRAVEL & TRANSPORTATION	21,000.00	21,000.00
#6172	UTLITIES	4,000.00	5,000.00
#6180	PERS – RETIREMENT	11,000.00	15,500.00
#6190	INSURANCE – GENERAL	18,000.00	16,500.00
#6191	INSURANCE – RETRO ADJUSTMENTS	00	00
#6195	EQUIPMENT PURCHASE	<u>00</u>	<u>00</u>
		\$ 353,100.00	\$ 450,800.00

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

ESTIMATED BUDGET 2023 – 2024

Salaries.....	\$ 186,100
Maintenance & Operations.....	264,800
Capital Outlay.....	<u>0</u>
	\$ 450,800

Estimated Budget & Reserves

Estimated Budget.....	\$ 450,800
Restricted Reserves.....	50,000
Encumbered Reserves.....	<u>400,000</u>
	\$ 742,050

Funds to be Raised by Taxes

Estimated Budget & Reserves.....	\$ 742,050
Less Estimated Cash – 06/30/23.....	\$ 819,940
Estimated Revenue from Property Taxes.....	\$ 175,000
Amount to be raised by the Benefit Assessment.....	\$ 207,000
Total to be raised by taxes and other sources.....	\$ 382,000

To continue the building out of the District's reserves and after having kept the Benefit Assessment (BA) charge the same the previous seven years, it is proposed that the BA be kept at \$9.00 per parcel this fiscal year.

Please note: The Benefit Assessment charge will vary depending upon parcel size and land usage

#6100

SALARIES

By resolution, Assistant to the General Manager position salary for six month is \$95,000, after 6 months, salary is increased to \$100,000.

The Seasonal Technician has assumed additional responsibilities and I propose a three dollar (3) an hour increase to twenty-seven (27) per hour.

General Manager x 6 months	\$ 61,792.50
Asst. General Manager/General Manager:	97,500.00
Seasonal x 6 months	<u>26,730.00</u>
	\$ 186,022.50 =

\$ 186,100.00

#6102

TRUSTEE FEES

California Health & Safety Code, Section 2030 reads as follows:

- (a) The members of the board of trustees shall serve without compensation.
- (b) The members of the board of trustees may receive their actual and necessary travelling and incidental expenses incurred while on official business. In lieu of paying for actual expenses, the board of trustees may by resolution provide for the allowance and payment to each trustee a sum not to exceed one hundred dollars (\$100) per month for expenses incurred while on official business. A trustee may waive the payments permitted by this subdivision.
- (c) Notwithstanding subdivision (a), the secretary of the board of trustees may receive compensation in an amount determined by the board of trustees.
- (d) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

\$ 6000 required for this account.

#6110

FICA

This amount is dependent on employees and Trustee compensation. Employers are federally obligated to pay 7.65% of all employee salaries to this fund.

\$ 192,100.00
 x 7.65%
\$ 14,695.00 rounded off to \$ 15,000.00

#6111

EMPLOYEE HEALTH INSURANCE

By resolution, the Board of Trustees agreed an allowance of \$ 1,000 for employee health insurance.

\$ 12,000 required for this account.

#6120

WEST NILE VIRUS

This account is dedicated to any extra operational funds needed for control and surveillance of the West Nile virus. I recommend that the Board continue this funding for the foreseeable future while the West Nile virus threat is with us.

\$ 10,000 required for this account.

#6121

UNEMPLOYMENT INSURANCE

This amount is determined by each employee’s first \$7,000.00 earned in the calendar year. This amount is then multiplied by a percentage factor determined by the State’s Employment Development Dept. This year’s percentage factor, at the time of this writing remains the same at 6.2%, however with unemployment claims at record levels, an across the board increase may ensue. A 2% increase is added to current levels

\$ 20,000.00 – subject wages
x <u>6.2%</u>
\$ 1,240.00 rounded to \$1,300

\$ 1,300 required for this account.

#6130

MAINTENANCE OF EQUIPMENT

Anticipated expenses:

Computer service	\$ 1000.00
Typewriter service	400.00
Copy Machine service	<u>100.00</u>
	\$ 1,500.00

\$ 1,500 required for this account.

#6131

LAUNDRY

The District has a contract with Cintas through 2024. When obtaining quotes from uniform companies last year, Cintas was by far the lowest, one of the reasons being that the District has been with Cintas for so long.

Last fiscal year, the District spent \$3,650 on this account. An anticipated 7% increase in rate will bring the total to:

\$ 3,650.00	\$ 3,650.00
<u>X 7%</u>	<u>+ 255.50</u>
\$ 255.50	\$ 3,905.50 rounded to 4,000.00

#6132 MAINTENANCE OF BUILDING

The District building is old but in good shape and is entirely functional and requires no major repairs. Anticipated expenses:

Building alarm + permit	\$ 1,000.00
Fire bottle service	300.00
Fish food	500.00
Miscellaneous	<u>2,500.00</u>
	\$ 4,000.00

\$ 4,000 required for this account.

#6140 MEMBERSHIPS, DUES

MVCAC corporate dues fluctuate each year. Dues are determined by a member’s operational expenses for the prior fiscal year multiplied by a factor determined by the Association, .009%.

MVCAC Corporate membership dues	\$ 3,600.00
AMCA memberships	500.00
Calif. Special District Assn.	1,300.00
Employees’ State Health Certificates	375.00
LAFCO	<u>150.00</u>
	\$ 5,925.00

\$ 6,000 required for this account.

#6141 MISCELLANEOUS

This account is for items or other expenditures that are not covered in the rest of the budget. The amount remains the same as last year,

\$ 400 required for this account.

#6142 OFFICE EXPENSE

Anticipated expenses:

Computer supplies/programs/fees	\$	600.00
Postage		400.00
Toner for printer		750.00
Printing/copying/paper		250.00
Internet/Telephones		2,200.00
Bottled water		100.00
Office supplies		<u>250.00</u>
	\$	4,550.00

\$ 5,000 required for this account.

#6143 MVCAC RESEARCH FEES

In 2021-2022, the Mosquito Research Program (MRP) that was supported by the State and the UC was discontinued. At times, the District has donated \$500 for research fees.

\$ 500 required for this account.

#6145 PUBLIC EDUCATION

Funding the District's PE efforts, its number one step in controlling mosquitoes is a priority and should include but not be limited to the following:

Printing – educational materials	\$	34,000.00
Other undetermined materials		<u>1,000.00</u>
	\$	35,000.00

\$ 35,000 required for this account.

#6150 PROFESSIONAL SERVICES

Last year, the District budgeted \$50,300 for this account and spent \$17,780. One-time costs associated with the District annexation plan are included in the account.

Anticipated expenses:

Auditor	\$	10,000.00
Accountant		2,700.00
Attorney		10,000.00

Consultants	36,000.00
Newspaper publishing	1,500.00
LA County Assessor	1,500.00
Board of Equalization	15,800.00
Training classes/webinars	600.00
CalPERS – GASB 68 & 74/75	3,000.00
Safe Deposit Box	<u>75.00</u>
	\$ 81,175.00 = \$ 82,000

#6157 VACATION & SICK LEAVE REIMBURSEMENT

This account is dedicated to paying for unused vacation and/or sick leave for the District’s General Manager as per the District’s Policy Manual. District policy is to buy back vacation and sick leave hours at half-rate.

\$1,000 required for this account.

#6160 INSECTICIDES

Last year, the District spent \$500 in this account. The cost of pesticide expenses will be same as the prior fiscal year \$500

\$500 required for this account.

#6162 GAS, OIL & VEHICLE MAINTENANCE

The price of fuel and oil fluctuates rapidly. The District has two new vehicles that are maintained regularly so that they function properly and safely. Still, there are unforeseen circumstances, breakdowns, tires, etc.

Last year, the District budgeted \$10,000 in this account and spent \$7,400. Staff proposes raising the amount to reflect the increase in fuel and maintenance.

\$9,000 required for this account.

#6165 SCIENTIFIC EXPENSES

The District will perform surveillance operations again this year. Shipping materials, equipment to operate the mosquito traps, materials to test dead birds are some of the regular supplies that will be needed throughout the mosquito breeding season.

\$ 500 required for this account.

#6170

TAX COLLECTION EXPENSE

Last year the County charged \$12,235 for Tax Collection expenses. This year this account needs to be raised to reflect actual costs.

\$ 13,000 required for this account.

#6171

TRAVEL & TRANSPORTATION

The District belongs to three organizations, the Mosquito & Vector Control Association of California, (MVCAC), the American Mosquito Control Association, (AMCA), and the California Special District Association, (CSDA) who hold annual conferences throughout the year. District Trustees and personnel may also attend other organizations' meetings relating to additional issues. Per District policy, members and the General Manager are allotted \$3,500 for travel to these conferences.

The following is a list of anticipated travel:

Aug 28-30, 2023	CSDA Annual Conference Monterey, CA
Oct. 2-4, 2023	MVCAC Quarterly Meeting Palm Desert
Jan-21-24, 2024	MVCAC Annual Conference Monterey, CA
March 4-8, 2024	AMCA Annual Conference Dallas, TX
April 2024	MVCAC Legislative Day Sacramento
May 2024	AMCA Legislative Days Washington DC
June 2024	CSDA General Manager leadership Summit

\$ 21,000 required for this account.

#6172

UTILITIES

Last year, the District budgeted \$4,000 and spent \$3,710. This account will Remain the same to reflect actual costs.

\$ 5,000 required for this account.

#6180

PERS – RETIREMENT

As per CalPERS, the District’s contribution rate for 2023-2024, will be 9.3% of affected payroll.

\$ 160,295.50
<u> X 9.44%</u>
\$ 15,132.00 – rounded to 15,500

\$15,500 required for this account.

#6190

INSURANCE – GENERAL

Beginning in 1990. for insurances other than health, the District has been a member of self-insured group consisting of other mosquito and vector control districts, the Vector Control Joint Powers Agency (VCJPA).

For 2023-2024, the District will have a small decrease of \$185.00. The District’s insurance policies premiums for 2023-2024:

Workers Compensation	\$ 7,158
Liability	6,265
Auto Physical Damage	212
Property	1,218
General Fund	<u>951</u>
	\$ 15,284 rounded to 16,000.00

\$ 16,500 required for this account.

#6191

INSURANCE – RETROSPECTIVE ADJUSTMENTS

The District's insurance, Vector Control Joint Powers Agency (VCJPA,) after annual actuary valuations performed has stated there will not be a retrospective for the fiscal year.

#6195

EQUIPMENT PURCHASE

No equipment purchases anticipated for the year