

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY JANUARY 20, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board members so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETINGS OF DECEMBER 7, 2015

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR OCT & NOV 2015

Staff Recommendation: Approve these budgetary statements as submitted

C. REQUISITIONS NUMBERS 19 THROUGH 21

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of January 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

(A) APPROVE RESOLUTION 01-16, AUTHORIZING THE TRANSFER OF \$35,000 FROM RESERVES TO THE DISTRICT'S ACTIVE FINANCIAL ACCOUNT TO FUND THE COST FOR A REPLACEMENT DISTRICT VEHICLE.

Staff Recommendation: Approve this resolution. This item was raised at the prior Board meeting by the General Manager for discussion and to be included in this agenda.

(B) APPROVE PURCHASE OF 2016 TOYOTA PICKUP TRUCK TO REPLACE THE BORKEN DISTRICT VEHICLE.

Staff Recommendation: Approve the purchase of this vehicle. After thorough research, this vehicle, will best satisfy all of the District's needs.

- (C) **BOARD DISCUSSION ON THE PLANNING OF THE DISTRICT'S 2016 MOSQUITO DAY EVENT.**
Board Information: This item was requested to be included on the agenda so that this event can be planned early in the year.
- (D) **APPROVE RETENTION CONTRACT WITH LAW FIRM OF ORBACH, HUFF, SUAREZ & HENDERSON, LLP TO PROVIDE LEGAL SERVICES FOR THE DISTRICT.**
Staff Recommendation: Approve this contract for legal services for District. The District should have a legal firm under retention for any unforeseen circumstances.
- (E) **ELECTION OF OFFICERS OF THE DISTRICT'S BOARD OF TRUSTEES**
(Board Information): California Health and Safety Code § 2070 requires District to elect officers, because of the replace of the District's Board Secretary, an election must take place to fill this position.

(1) ELECTION OF BOARD PRESIDENT

(2) ELECTION OF BOARD VICE PRESIDENT

(3) ELECTION OF BOARD SECRETARY

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT:

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

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**MICAH ALI
BOARD PRESIDENT**

**KATHRINE GUZMAN
BOARD SECRETARY**

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM TUESDAY FEBRUARY 16, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

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A. MINUTES OF THE MEETINGS OF JANUARY 20, 2016

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR DEC 2015

Staff Recommendation: Approve this budgetary statement as submitted

C. REQUISITIONS NUMBERS 22 THROUGH 24

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of February 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. RENEW CONTRACT WITH LYNCHPIN BIOMEDIA TO PERFORM ALL WORK ASSOCIATED WITH SOCIAL MEDIA AND MEDIA RELATIONS/PLATFORMS ASSOCIATED WITH THE DISTRICT.

Staff Recommendation: Approve new 6 (six) month contract with Lynchpin BioMedia, at a cost of \$1,000 a month. Lynchpin has been responsive, creative and an asset to the District and are currently working on improving the District's website.

B. REPORT FROM MEMBERS WHO ATTENDED THE 2016 AMERICAN MOSQUITO CONTROL ASSOCIATION ANNUAL CONFERENCE

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT:

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
EAST RANCHO DOMINGUEZ PUBLIC LIBRARY
4420 E. ROSE AVE. EAST RANCHO DOMINGUEZ, CA 90221**

10:00 AM TUESDAY MARCH 8, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

Introduce new District Trustee, Compton City Councilwoman Janna Zurita who will be representing Los Angeles County.

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

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A. MINUTES OF THE MEETINGS OF FEBRUARY 16, 2016

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR JAN. 2016

Staff Recommendation: Approve these budgetary statements as submitted.

C. REQUISITIONS NUMBERS 25 THROUGH 28

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of March 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD AUTHORIZATION FOR ISSUANCE OF RFQ/RFP FOR ARCHITECTURAL SERVICES PURSUANT TO GOVERNMENT § 4545 ET SEQ

Background: Mr. David M. Huff of the law firm Orbach, Huff, Suarez & Henderson LLP will conduct a presentation for the Board on the selection of an architectural firm to provide design services related to the replacement of the District's current structure.

B. APPROVE PAYMENT OF \$3,500 TO THE GENERAL MANAGER FOR UNUSED VACATION AND SICK LEAVE FOR THE YEARS 2012 AND 2015.

Information: As per District Policy numbers 4030.21 and 4030.31, employees who accrue vacation or sick leave beyond specified amounts are to be paid for the accrual at the conclusion of the calendar year. During the audit review process, the accrual was noticed and this agenda item authorizes payment to comply with District policies. The amount listed will be fully explained in the General Manager's Report for February 2016.

C. APPROVE RESOLUTION 02-16 AUTHORIZING THE TRANSFER OF \$3,500 FROM RESERVES TO THE DISTRICT'S ACTIVE ACCOUNT TO FUND THE COST OF THE GENERAL MANAGER'S UNUSED VACATION AND SICK LEAVE.

Information: To complete item B above, the Board will need to authorize the transfer of funds from reserves.

**D. REPORT FROM THE BOARD PRESIDENT ON EVENTS FROM THE
AMERICAN MOSQUITO CONTROL ASSOCIATION ANNUAL
CONFERENCE HELD ON FEBRUARY 7-11, 2016**

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT: TIME: M: S:

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM TUESDAY APRIL 5, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

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4. PUBLIC COMMENTS

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A. MINUTES OF THE MEETINGS OF MARCH 8, 2016

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR FEB. 2016

Staff Recommendation: Approve the budgetary statements as submitted.

C. REQUISITIONS NUMBERS 29 THROUGH 31

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of April 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. INTRODUCE MR. HENRY P. ENG, CPA: THE DISTRICT'S AUDITOR WHO IS ATTENDING THE MEETING TO DISCUSS THE DISTRICT'S 2014-2015 ANNUAL FINANCIAL AUDIT AND STATE CONTROLLER'S REPORT.

Staff Recommendation: Mr. Henry P. Eng, the District's Auditor will discuss the District's 2014-2015 annual financial audit as submitted, and the Board will be requested to approve the audit.

B. APPROVE RESOLUTION 03-16, TRANSFERRING \$10,000 FROM RESERVES TO THE GENERAL FUND ACCOUNT #6150, PROFESSIONAL SERVICES, TO COVER THE COSTS ASSOCIATED WITH THE REPLACEMENT OF THE DISTRICT'S CURRENT STRUCTURE. Staff Recommendation: Approve this resolution. Funding in account #6150 needs to be replenished to cover costs associated with replace of the District's current structure

C. BOARD TO REVIEW, DISCUSS AND SELECT AN ARCHITECT TO BEGIN THE PROCESS OF THE REPLACEMENT OF THE DISTRICT'S CURRENT STRUCTURE. Staff Recommendation: Select an architect. The RFP was sent to selected architects, posted on the District's website and published in a Largely circulated newspaper for seven days ensuring a full open bidding process

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MICAH ALI
BOARD PRESIDENT

Margaret Comer
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
EASR RANCHO DOMINGUEZ PUBLIC LIBRARY
4420 E. ROSE ST. COMPTON, CA 90221**

10:00 AM MONDAY MAY 16, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

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3. ADDITIONAL ITEMS TO THE AGENDA

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A. MINUTES OF THE MEETING OF APRIL 5, 2016

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR FEB. & MAR. 2016

Staff Recommendation: Approve the budgetary statements as submitted.

C. REQUISITIONS NUMBERS 32 THROUGH 34

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of April 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD TO REVIEW, DISCUSS AND SELECT AN ARCHITECT TO BEGIN THE PROCESS OF THE REPLACEMENT OF THE DISTRICT'S CURRENT STRUCTURE.

Staff Recommendation: Select an architect. The RFP was sent to selected architects, posted on the District's website and published in a largely circulated newspaper for seven days ensuring a full open bidding process

- B. RESCIND RESOLUTION 03-16, TRANSFERRING \$10,000 FROM RESERVES TO THE GENERAL FUND ACCOUNT #6150, PROFESSIONAL SERVICES, TO COVER THE COSTS ASSOCIATED WITH THE REPLACEMENT OF THE DISTRICT'S CURRENT STRUCTURE.**

Staff Recommendation: Approve this item. This resolution is vague and does not exactly explain what these funds are to be used for.

- C. APPROVE RESOLUTION 04-16, TRANSFERRING \$10,000 FROM RESERVES TO THE GENERAL FUND ACCOUNT #6150, PROFESSIONAL SERVICES, TO COVER LEGAL FEES ASSOCIATED WITH THE REPLACEMENT OF THE DISTRICT'S CURRENT STRUCTURE.** *Staff Recommendation:* Approve this resolution.

Funding in account #6150 needs to be replenished to cover legal fees associated with replacement of the District's current structure.

D. BOARD APPROVAL OF THE DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2016-2017. Staff Recommendation: Approve this Proposed Budget for fiscal year 2016-2017. The Proposed Budget is presented in May so the Board can examine, discuss and make recommendations for incorporation into the Amended Budget, which will be included on the agenda for approval at the June 2016 Public Hearing.

E. CALIFORNIA SPECIAL DISTRICT ASSOCIATION LEADERSHIP ACADEMY. EMBASSY SUITES, NAPA VALLEY, JULY 11-13, 2016
Staff information: This conference is designed for Board members to learn and develop skills in becoming better public officials.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING AND PUBLIC MEETING OF
THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM MONDAY JUNE 20, 2016

AGENDA

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A. MINUTES OF THE MEETINGS OF MAY 16, 2016

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR APRIL 2016

Staff Recommendation: Approve the budgetary statement as submitted.

C. REQUISITIONS NUMBERS 34 THROUGH 37

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of June 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINES

A. OPEN PUBLIC HEARING

B. BOARD ACCEPTS PUBLIC COMMENTS PERTAINING TO THE IMPLEMENTATION OF THE BENEFIT ASSESSMENT FOR FISCAL YEAR 2016-2017.

Pursuant to Government Code § 54954.3, this time is reserved for members of the public to address the Board relative to the Benefit Assessment, the Benefit Assessment Report and Resolution 05-16. There will be a three (3) minute time limit per speaker.

C. CLOSE THE PUBLIC HEARING

The public meeting is closed so that the regular meeting can be reopened.

D. BOARD APPROVAL OF THE DISTRICT'S BENEFIT ASSESSMENT REPORT FOR FISCAL YEAR 2016-2017.

Staff Recommendation: Approve. This report is one of the legal documents describing the need for the Benefit Assessment for fiscal year 2016-2017.

E. BOARD APPROVAL OF THE DISTRICT'S AMENDED BUDGET FOR FISCAL YEAR 2016-2017.

Staff Recommendation: Approve. The changes made by the Board at the May 16, 2016 Board meeting have been incorporated in this Amended Budget for 2016-2017. This is the document that describes the District's anticipated expenses for fiscal year 2016-2017.

F. BOARD APPROVAL OF RESOLUTION 05-16, PROPOSING A BENEFIT ASSESSMENT FOR MOSQUITO CONTROL.

Staff Recommendation: Approve. This Resolution is the legal document that the District utilizes each year to enact the Benefit Assessment. By approving this Resolution, the Benefit Assessment charge will remain at \$9.00 per parcel for fiscal year 2016-2017.

- G. BOARD APPROVAL OF CONTRACT BETWEEN THE DISTRICT AND WILLIE WILLIAMS TO PROVIDE SOCIAL MEDIA SERVICES TO THE DISTRICT. *Staff Recommendation:*** Approve this contract for three months at \$2,000 per month. Mr. Williams will provide services promoting the District throughout all social media and regular media conduits.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM TUESDAY JULY 5, 2016

AGENDA

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A. MINUTES OF THE MEETING OF JUNE 20, 2016

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR APRIL & MAY 2016

Staff Recommendation: Approve the budgetary statements as submitted

C. REQUISITIONS NUMBERS 1 THROUGH 3

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of July 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD TO REVIEW AND SIGN CONTRACT WITH THE DISTRICT'S AUDITOR, MR. HENRY P. ENG, CPA.

Staff Recommendation: Approve this contract. Mr. Eng is knowledgeable in all aspects of government audits and their related documents and has been performing these audits for more than 30 years. A job announcement was run in the Long Beach Press-Telegram in June and the District has received only one response and that was from Mr Eng.

8. SET DATE FOR THE NEXT MEETING

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM TUESDAY AUGUST 9, 2016

AGENDA

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A. MINUTES OF THE MEETINGS OF JULY 5, 2016

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR JUNE 2016

Staff Recommendation: Approve the budgetary statements as submitted.

C. REQUISITIONS NUMBERS 4 THROUGH 7

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of August 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. REPORT FROM MEMBERS WHO ATTENDED THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION LEADERSHIP CONFERENCE.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY SEPTEMBER 7, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board members so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF AUGUST 9, 2016

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR JULY 2016

Staff Recommendation: Approve the budgetary statement as submitted.

C. REQUISITIONS NUMBERS 7 THROUGH 9

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of Sept 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. APPROVE AMENDMENT NUMBER ONE TO AGREEMENT FOR ARCHITECTURAL SERVICES WITH IDS GROUP, INC.

Staff Analysis: IDS Group, Inc. has requested that the Payment Schedule in the Architectural Services Agreement be amended. Counsel for the District has reviewed the request and does not object to the amendment finding that the requested amended Payment Schedule is in line with industry custom. The proposed amendment does not have any new fiscal or budgetary impact. Staff recommends the amendment.

B. APPROVE ONE YEAR CONTRACT WITH DISTRICT'S MEDIA FIRM, IMPERIAL BROTHERS.

Staff Analysis: Imperial Brothers have worked hard to increase the District's social media footprint by creating a more professional website and twitter feeds and has proved to be an asset for the District. The proposed one-year contract for \$24,000 is included in this year's budget. Staff recommends approving this contract.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
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**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY OCTOBER 19, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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A. MINUTES OF THE MEETING OF SEPTEMBER 7, 2016

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR JULY & AUG 2016

Staff Recommendation: Approve these budgetary statements as submitted.

C. REQUISITIONS NUMBERS 10 THROUGH 12

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of Oct 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

B. APPROVE ONE YEAR CONTRACT WITH LEWIS FEIN TO PROVIDE MEDIA SERVICES FOR THE DISTRICT.

Staff Analysis: Lewis Fein is a professional speechwriter who will contribute to the District's media footprint by writing news articles for the District's website and other media platforms. The proposed one-year contract is for \$6,000 and is included in this year's budget. Staff recommends approving this contract.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM TUESDAY NOVEMBER 8, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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A. MINUTES OF THE MEETING OF OCTOBER 19, 2016

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR SEPT 2016

Staff Recommendation: Approve these budgetary statements as submitted.

C. REQUISITIONS NUMBERS 13 THROUGH 15

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of November 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
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COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
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10:00 AM TUESDAY DECEMBER 13, 2016

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

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4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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A. MINUTES OF THE MEETING OF NOVEMBER 8, 2016

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR SEPT & OCT 2016

Staff Recommendation: Approve these budgetary statements as submitted.

C. REQUISITIONS NUMBERS 16 THROUGH 18

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of December 2016.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. CONSIDERATION/ACTION REGARDING APPROVAL OF DISTRICT'S 2015-2016 ANNUAL FINANCIAL AUDIT.

Background: The District's auditor Mr. Eng will be in attendance to discuss and present the District's 2015-2016 financial audit for review, comment and Board approval.

B. CONSIDERATION/ACTION AUTHORIZING USE OF CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) PURCHASING CARDS.

Background: The District uses CSDA purchasing cards to transact business, including purchasing routine supplies. Previously, CSDA did not ask for bylaws or a resolution stating who was authorized to enter into a banking relationship, but it is now something CSDA's regulators have been told it needs. This proposed Board action would authorize the District to enter into a banking relationship that allows for District use of CSDA purchasing cards.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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